

Delaware INBRE Programs, Policy and Funds Request

National Institutes of Health (NIH-NIGMS) INBRE (IDeA Network of Biomedical Research Excellence) program

Contact Information:

Last name	First name	MI
Title	Dept	Inst/Univ
Email	Phone	Webpage
Mailing Address		

Are you seeking funds for this event/program? Yes No

Are you requesting a program/policy change Yes No

Are you requesting Delaware INBRE presence at event/program? Yes No

Please prepare the following information:

- Proposal.** A detailed proposal of the activity/event that you are seeking to have Delaware INBRE support and what type of support is requested. Please include a comprehensive one-page report explaining what the activity/event entails and how it aligns with at least one of the specific aims of the Delaware INBRE program or the IDeA programs (see page 2). If you are requesting funding, please be sure to give particular justification information about how the Delaware INBRE funds will be used for the activity/event. A follow up report will be required to report on evaluation metrics within 6 – 12 months.
- Budget.** For funds requested, a budget specifically noting what amounts will be spent on person(s) supported, supplies required, travel if necessary or any/all other items to specifically be covered by Delaware INBRE funds should be itemized and identified. Please indicate any and all results from previous year's activity/events if applicable to justify budget requirements. These budget items will support not only our records, but also the state and NIH records should any questions arise.
- Payment.** As the university employs various methods of payment and/or reimbursement, in order for your request to be processed, original invoices must be submitted to the Delaware INBRE office.

Review. Once the proposal (and budget if requested) have been completed and submitted, the package will be forwarded to the appropriate reviewers for the approval process. If any questions should arise, these will be relayed to you for clarity. A final decision based on the review as to whether Delaware INBRE will proceed with the request will then be made once the approval process is complete. If funds are approved, please allow 45 days minimum for funds to be forwarded to you or your institution.

Return this form and all accompanying documents to either address:

Dr. Rebekah R. Helton, Assistant Director, Delaware INBRE

Email: rrhelton@udel.edu

Mail: STAR Campus, 540 S. College Ave, Room 102C, Newark, DE 19713



NIGMS/NIH views the strengths of the IDeA programs as:

- Increase biomedical research capability
- Improve outcomes for specific diseases
- Increases economic activity
- Enhances diversity

Four Specific Aims for the Delaware INBRE program :

- Foster a statewide network for biomedical research
 - Develop independent and inter-dependent researchers and institutions
 - Institutionalize DE INBRE initiatives
 - Enhance state's knowledge of biomedical science and technology
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